



Payment Method Authorization

I. Authorization. This is my (Customer) authorization for FleetOne, LLC ("Fleet One") to debit my bank account. **I have provided my bank information below and attached a copy of a voided check.**

_____ at the _____ branch of
 (Bank Account Number) (Bank Routing/ABA#) (Branch)

_____, (_____) _____ in _____, _____
 (Name, Phone Number of Financial Institution) (City) (State)

I understand that Fleet One will process only the specified amount indicated on the ElectroniChek or the amount submitted online electronically via Automated Clearing House (ACH). In the event of an error and a refund or credit is due back to the Customer, Fleet One will make the correction within 72 hours.

II. Payment Method Selection.

AutoPay – Uses ACH to automatically debit Customer’s bank account to pay invoices. Preparation and Transmittal of Entries - I, the Customer, understand that Fleet One will prepare an ACH from invoices electronically provided that will automatically debit my bank account.

Email address for auto debit confirmation: _____

A. Daily Transmittal. Entries are to be initiated by Fleet One daily for the amounts invoiced for the activity of the previous day, with the exception of Monday’s, which will include the activity of Friday, Saturday, and Sunday.

B. Multiple Day Transmittal(s). Entries are to be initiated by Fleet One for settlement on specified days for the amounts invoiced.

C. Weekly Transmittal. Entries are to be initiated by Fleet One for settlement on specified day for all invoices billed.

Select the day(s) of your choice:

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

InternetPay – Allows you to initiate electronic payment (ACH) through Fleet One’s Online Account Management . To get set up for Online Account Management, please call 800.359.7587.

FaxPay – Allows you to initiate electronic payment (ACH) when you fax Fleet One a completed Fleet One ElectroniChek form.

Fleet One certifies that it is entitled to payment for the amounts invoiced from transactions detailed on same invoice.

III. Non-Sufficient Funds. I understand if an entry is returned for non-sufficient funds, I will remit payment via wire to Fleet One’s wire account for the returned entry amount plus a \$30.00 (thirty dollar) return fee – or the maximum amount allowable by law and I understand all future payments will be made via wire to Fleet One LLC.

IV. Change in Bank Account Information. When customer bank account information changes, Customer agrees to complete and submit to Fleet One a new Payment Authorization Form to ensure funds are withdrawn from the correct account.

V. Cancellation. I understand that this authorization will be in effect until I notify FleetOne, LLC, 613 Bakertown Road, Antioch, TN 37013 and my financial institution in writing that I no longer desire this service, allowing them reasonable time to act on my notification. I also understand that if corrections are necessary, it may involve an adjustment (credit or debit) to my account. Fleet One reserves the right to discontinue accepting the payment method at any time.

_____ (Customer Company Name) _____ (Fleet One Account Number)

_____ (Customer Name – Authorized Person, Print) _____ (Authorized Person – Signature) _____ (Date)

**Fax this completed form to 800.347.8329.
For questions, call 800.738.7587, option 8.**

